

**REGULAR SCHOOL BOARD MEETING
CENTRAL BUCKS SCHOOL DISTRICT**

December 2, 2013

The Central Bucks Board of School Directors held its meeting on Monday, December 2, 2013 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:07 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Stephen Corr, President; Paul Faulkner, Vice President; John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

BOARD MEMBERS ABSENT

James Duffy

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvius, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

ALSO PRESENT

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

Mr. Corr announced the Board met in Executive Session to discuss various personnel matters and contract negotiations.

SWEARING IN OF BOARD MEMBERS

Recently re-elected Board members Stephen A. Corr, Paul B. Faulkner, John H. Gamble, and Jerel P. Wohl were sworn in by the Honorable Jeffrey L. Finley.

Dr. Weitzel announced that re-elected Board members had Certificates of Election at their seats.

ELECTION OF TEMPORARY PRESIDENT

Motion by Stephen Corr, supported by John Gamble, to appoint Geryl McMullin as Temporary President.

Motion Approved 8-0.

ELECTION OF PRESIDENT

Motion by John Gamble, supported by Stephen Corr, to appoint Paul Faulkner as School Board President.

Motion Approved 8-0.

ELECTION OF VICE PRESIDENT

Motion by John Gamble, supported by Paul Faulkner, to appoint Stephen Corr as School Board Vice President.

Motion Approved 8-0.

Mrs. McMullin and Mr. Faulkner thanked Mr. Corr for his leadership and guidance to the Board and the district this past year.

APPROVAL OF MINUTES

Motion by John Gamble, supported by Joseph Jagelka, to approve the minutes of the November 12, 2013 school board meeting.

Motion Approved 8-0.

PUBLIC COMMENT

Mr. Faulkner announced that the Board has asked the Superintendent to work with the district insurance company to work toward a resolution in the language of health care benefits.

Dr. Marion Mass commented on school lunches and ways that CB might be able to integrate nutritional education into the curriculum so students make healthy food choices and thanked Aramark for changes implemented in the schools. Beth Darcy and Joe Gable commented on the budget and expressed their concerns on the surplus of funds. They would like the district to be mindful of how tax payer dollars are being spent.

SUPERINTENDENT'S REPORT

Dr. Weitzel presented Mr. Corr with a plaque as a token of thanks and appreciation for his commitment and dedication to the district. Mr. Corr thanked everyone for the gift and for their support.

2014-2015 Proposed Preliminary Budget

Mr. David Matyas, Business Administrator, presented the initial budget for the 2014-2015 school year. The proposed preliminary budget is \$299,482,939 which is a 3.03% increase. Most of the increase associated with the 2014-2015 budget is for mandated contributions into the school retirement system (PSERS) and contribution into the district's capital improvement fund to maintain school buildings. Mr. Matyas explained capital planning, relationship of debt payments to projected PSERS expenses, major sources of Pennsylvania state revenue, real estate assessed value trends, earned income tax trends, real estate transfer tax trends, interim real estate tax trends, and Act 1. Mr. Matyas discussed millage rates from 1992 to the present. For this current school year the millage rate is 0% and since 2011 these past few years have been the lowest millage rates experienced since 1993. Mr. Matyas noted some of the CB quality academic programs in past years, the high academic achievement and low cost of education, and some new educational initiatives for the 2014-2015 school year. The administration is asking the Board tonight for approval to post the preliminary 2014-2015 budget on the cbsd website for public review. When the state budget spreadsheet is available for data entry, the budget in state format will be posted to the website also. The final budget will be adopted at the end of May 2014.

SCHOOL BOARD REPORTS

The Operations Committee, BCIU, and MBIT Board minutes were noted and are Attachment A for informational purposes.

PROPOSED PRELIMINARY 2014-2015 BUDGET

Motion by Kelly Unger, supported by Stephen Corr, to approve the posting of the proposed preliminary 2014-2015 budget for public inspection.

Motion Approved 8-0.

CONTRACTS

Motion by Joseph Jagelka, supported by Stephen Corr, to approve the contract to Security & Data Technologies to purchase 210 replacement security cameras in the amount of \$205,274. This purchase is available on State Contract #4400010526.

Motion Approved 8-0.

Motion by Stephen Corr, supported by Geryl McMullin, to approve the contract to Security & Data Technologies for the installation of 210 replacement cameras. The installation will be completed time and material – not to exceed \$90,707. This purchase is available on State Contract #4400010526.

Motion Approved 8-0.

Motion by Stephen Corr, supported by Geryl McMullin, to approve the contract to IBM for (6) new servers in the amount of \$40,176.60. This purchase is available on State Contract #4400008767.

Motion Approved 8-0.

Motion by Stephen Corr, supported by Geryl McMullin, to approve the contract to IBM to provide and install a replacement Storage Area Network (SAN) for the District's security system in the amount of \$109,107.80. This purchase is available on State Contract #4400008774.

Motion Approved 8-0.

Motion by Stephen Corr, supported by Geryl McMullin, to approve the contract to DVL Liebert to provide an additional UPS (Uninterruptible Power Supply) for the district Network Operations Center in the amount of \$49,925.52. This purchase is available on the PEPPM agreement.

Motion Approved 8-0.

SCHOOL BOARD POLICIES FOR FIRST READING

Motion by Stephen Corr, supported by John Gamble, to table School Board Policy 122 – Extracurricular, Cocurricular Activities and Athletics and School Board Policy 832 – Email Retention so that the proposed policies can be posted online for public review.

ADOPTION OF 2014 SCHOOL BOARD CALENDAR

Motion by John Gamble, supported by Joseph Jagelka, to approve the 2014 School Board Calendar. The calendar is Attachment B.

PERSONNEL ITEMS

Motion by Kelly Unger, supported by Jerel Wohl, to approve resignations, a position eliminated, and unpaid leaves of absence; appointment of support staff, long-term substitute teachers, long-term per diem substitute teachers, community school staff, classification changes, and EDR changes.

RESIGNATIONS

Name: Marshall Claffy
Position: Spanish teacher – Unami Middle School
Effective: January 14, 2014

Name: Kimberly Cole
Position: Instructional Support Teachers – Educational Services Center
Effective: January 14, 2014

Name: Mindy Freedman
Position: Special Education Assistant – Central Bucks High School – East
Effective: November 22, 2013

Name: Amy Griffiths
Position: Basic Skills Instructional Assistant – Buckingham Elementary School
Effective: November 18, 2013

Name: Patricia Hannon
Position: Basic Skills Instructional Assistant – Gayman Elementary School
Effective: November 15, 2013

Name: Tracy Pagbaya
Position: Basic Skills Instructional Assistant – Butler Elementary School
Effective: November 8, 2013

Name: Bernadette Panitz
Position: Duty Assistant – Central Bucks High School – South
Effective: December 12, 2013

POSITION ELIMINATED

Name: Kathleen Gozdan
Position: Personal Care Assistant – Titus Elementary School
Effective: November 15, 2013

UNPAID LEAVES OF ABSENCE

Gabrielle Fanelli Special Education teacher – Kutz Elementary School
February 27, 2014 – April 21, 2014

Briana Jaworski Elementary teacher – Groveland Elementary School
February 24, 2014 – August 2015

Megan Stewart Special Education teacher – Groveland Elementary School
February 5, 2014 – April 30, 2014

Rachel Stolzenberg Elementary teacher – Jamison Elementary School
November 12, 2013 – August 2014

Jill Treude Elementary teacher – Pine Run Elementary School
January 27, 2014 – August 2014

APPOINTMENTS

Name: Joseph Babinetz

Position: Personal Care Assistant – Tohickon Middle School
\$12.01 per hour

Effective: November 25, 2013

Name: Michele Engelbert

Position: (Part-time) Operations Intern – Operations Department
\$14.00 per hour

Effective: December 2, 2013

Name: Trisha Michael

Position: Basic Skills Instructional Assistant – Buckingham Elementary School
\$13.74 per hour

Effective: November 18, 2013

Name: Marla Porreca

Position: Special Education Assistant – Holicong Middle School
\$13.74 per hour

Effective: November 21, 2013

Name: Karen Szczesniak

Position: Special Education Assistant – Central Bucks High School – South
\$13.74 per hour

Effective: November 11, 2013

Name: Anupama Vedula

Position: Temp Educational Assistant – Butler Elementary School
\$13.74 per hour

Effective: October 16, 2013

Name: Taylor Viniarski

Position: Special Education Assistant – Central Bucks High School – West
\$13.74 per hour

Effective: November 25, 2013

LONG-TERM SUBSTITUTE TEACHERS

Name: Jessica Jarlsberg

Position: Elementary teacher – Pine Run Elementary School
\$22,175 per annum (B+0 credits, Step 1)

Effective: January 24, 2014 until the end of the 2013-2014 school year

Name: Stephanie Levitt

Position: ESL teacher – Mill Creek Elementary School
\$20,804 per annum (B+0 credits, Step 1)

Effective: February 3, 2014 until the end of the 2013-2014 school year

Name: Lauren Nieves
 Position: Elementary teacher – Linden Elementary School
 \$24,461 per annum (B+0 credits, Step 1)
 Effective: January 2, 2014 until the end of the 2013-2014 school year

Name: Amy Stafford
 Position: Elementary teacher – Jamison Elementary School
 \$40,859 per annum (B+0 credits, Step 2)
 Effective: September 17, 2013 until the end of the 2013-2014 school year

Name: Alicia Tagye
 Position: Elementary teacher – Warwick Elementary School
 \$22,901 per annum (B+0 credits, Step 2)
 Effective: January 27, 2014 until the end of the 2013-2014 school year

Name: Jaclyn Timko
 Position: Mathematics teacher – Central Bucks High School – East
 \$28,066 per annum (B+0 credits, Step 1)
 Effective: November 25, 2013 until the end of the 2013-2014 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Daniel Andrzejewski
 Position: Science teacher – Unami Middle School
 \$19.75 per hour
 Effective: November 20, 2013

Name: Nicole Roche
 Position: Art teacher – Bridge Valley/Doyle Elementary Schools
 \$17.50 per hour (10/30/13 – 10/31/13)
 \$19.75 per hour (11/1/13 – through end of assignment)
 Effective: October 30, 2013

COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Rate/Hour</u>
Shelly Bik Earley	After School Instructor 2	\$17.30/hour
Barbara Cornelius	Before/After School EA	\$13.74/hour
Catherine Keller	After School Instructor 2	\$17.30/hour
Tyler Miller	After School EA	\$13.74/hour
Cassie Zliceski	Before/After School ED	\$13.74/hour

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Leslie Jaedicke	Office Clerk	Science/Curriculum Clerk	11/18/13
	Doyle	ESC	
	No Change In Salary	No Change In Salary	

The following long-term elementary and secondary substitutes have been awarded Temporary Professional Employee status effective august 26, 2013 unless otherwise noted:

<u>Name</u>	<u>Assignment</u>	<u>TPE Status</u>
Bianchini, Kiera L.	Special Education teacher	1.0
Cohen, Jacqueline A.	Elementary teacher	1.0
Coler, Kimberly	Elementary teacher	1.0
DelBosque, Katherine M.	Music teacher	.6
Donohue, Jill P.	Elementary teacher	1.0
Hicks, Stephanie L.	Elementary teacher	1.0
Hiriak, Michelle L.	Elementary Librarian	.8
Kelly, Amanda B.	Music teacher	1.0
Martini, Jena L.	Special Education teacher	1.0
Leesa B. Meade	Reading Specialist	.5TPE/.4LTS
Mele, Alexis M.	Student Support Counselor	1.0
Mullen, Sarah A.	Elementary teacher	1.0
Niszczak, Elizabeth	Student Support Counselor	1.0
Pang, Catherine K.	Special Education teacher	1.0
Schubert, Ruth	Art teacher	1.0
Sutton, Ellen M.	Elementary teacher	1.0
Theis, Allison P.	Art teacher	1.0
Woerner, Christina A.	Special Education teacher	1.0
McKenna, Amberleigh	Elementary teacher	1.0(1/1/2014)
Bortz, Kathleen C.	Elementary teacher	.5(1/22/2014)
Sparhawk, Kelly E.	Elementary teacher	.5TPE/.5LTS
Adams, Nicole	Mathematics teacher	1.0
Benner, Kaitlyn	English teacher	.64
Bittner, Kirsten	Special Education teacher	1.0
Camburn, Jill	Special Education teacher	1.0
Castor, Kelly	Special Education teacher	1.0
Cooley, Brandy	French teacher	1.0
Dyer, Alexandra	Social Studies teacher	1.0
Flessner, Joanna	Special Education teacher	1.0
Fox, Bridget	Library Sciences	1.0
Kehs, Melissa	Mathematics teacher	1.0
Kohler, Amanda	English teacher	.6TPE/.4LTS
Kolb, Jennifer	Mathematics teacher	1.0
Lockard, Kevin	Chemistry teacher	1.0
Mangold, Amanda Taylor	Social Studies teacher	1.0
Miller, Jami	English teacher	1.0
Mora, Elibeth	Spanish teacher	1.0
Nagle, Marissa	Science teacher	1.0
Poole, Jacqueline	Special Education teacher	1.0
Stitz, Gabrielle	Social Studies teacher	1.0
Striano, Gregory	Secondary School Counselor	1.0
Sweeney, Kieran	Social Studies teacher	.7TPE/.3LTS
Weber, Danielle	Special Education teacher	1.0
Wilson, Zachary	English teacher	1.0

EDR Changes

<u>Name</u>	<u>School/Position</u>	<u>Units</u>
Tony Romeo	West/Football - Assistant	5
Greg Ward	West/Football – Assistant	1
Dean Logan	West/Football – Assistant	4
Nancy Magee	West/Junior Class Advisor	1.25
Melissa Kehs	West/Junior Class Advisor	1.875
Alexandra Dyer	West/Junior Class Advisor	1.875

Motion Approved 8-0.

STUDENT ITEMS

ADOPTION OF COURSES OF STUDY

Motion by John Gamble, supported by Joseph Jagelka, to approve the Revised Course of Study for Algebra Lab, the Revised Course of Study for Algebra 2/Trig, the Course of Study for Employability, the Course of Study for Independent Living Skills, and the new Course of Study for Stress Management and Healthy Living.

Motion Approved 8-0.

STUDENT TRIPS

Motion by Stephen Corr, supported by John Gamble, to approve the following student trip:

- CB West Madrigal Choir to travel to Washington, D.C. on December 14, 2013

Motion Approved 8-0.

STAFF CONFERENCES/WORKSHOPS

Motion by John Gamble, supported by Joseph Jagelka, to approve the following staff to attend the listed conferences/workshops:

Barbara Matas 11/22/13 Women in Engineering and Computer Science Philadelphia \$90

Motion Approved 8-0.

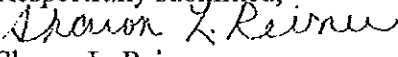
Motion by Stephen Corr, supported by Kelly Unger, to direct the Superintendent to enter into an agreement with CBEA that is consistent with the longstanding practice of Alternative Work Year for certain professionals in the district, which agreement will be an addendum to the current collective bargaining agreement.

Motion Approved 7-1. (John Gamble)

There being no further business before the Board, motion by Stephen Corr, supported by John Gamble, to adjourn at 8:06 p.m.

Motion Approved 8-0.

Respectfully submitted,


Sharon L. Reiner
Board Secretary

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Minutes
October 16, 2013

Committee Members Present

Tyler Tomlinson, Chairperson
Geri McMullin, Member
Paul Faulkner, Member
Joe Jagelka, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Steve Corr Dr. Dave Weitzel
Kelly Unger Dave Matyas
Jerel Wohl Ken Rodemer
Sue Vincent

The meeting was called to order at 7:00 PM by Tyler Tomlinson, Chairperson

PUBLIC COMMENT

APPROVAL OF MINUTES

The September 18, 2013 Operations Committee minutes were accepted as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy reviewed the proposed Facility Use Fee Schedule for 2013-2014. The proposed fee structure would not change for the 2013-2014 year. The proposed charges for CBSD revenue producing events will not be implemented this year, but the overtime costs will be tracked so a decision about the fees can be made next year. The committee asked for updates throughout the school year.

Last month, the committee denied a request from a local church to use Titus ES. The church is asking again and they only want to use Titus for two months – Nov/Dec. The committee agreed.

Last month, Mr. Higgins approached the Committee concerning the tree planting dispute at Tohickon MS. He spoke at the last Board Meeting. I have not from Mr. Higgins since the last Board Meeting. What is our next step? The committee directed Scott Kennedy to work with Mr. Garton to resolve the situation.

Scott Kennedy and Ken Rodemer gave an update on the status of the CB East Stadium. We had our final design meeting with CB East administration last week. We expect the Land Development submittal to occur by the end of October with Township signoff to occur shortly thereafter. Final design will be complete in December/January and out to bid in early 2014.

Scott Kennedy, Ken Rodemer, and Mike Nickerson are still working on the pricing for replacement cameras, a new VMS, and a new SAN in the NOC. The proposed costs for the replacement cameras and new VMS are approximately \$200,000. Preliminary costs to upgrade the SAN (storage are network to archive all video cameras) will cost approximately \$ 90,000

depending on the specifications from the camera manufacturer. The committee agreed with the upgrades. This item will appear on the agenda later in November.

The Committee asked us to investigate granting police access to our camera system. Dr. Weitzel suggested that we order a few extra cameras for inventory.

Scott Kennedy reported that the grant for new cameras we were awarded last year for \$35,000 was cancelled by FEMA.

Scott Kennedy and Ken Rodemer presented a comprehensive list of proposed capital projects for the next ten years. The proposed projects were broken down by school. The committee asked questions about various projects. The next step is to prioritize the projects over the next ten years. This will be presented at the November Operations Committee meeting.

ADJOURNMENT

The meeting was adjourned at 8:05 p.m. Minutes submitted by Scott Kennedy, Director of Operations and Administrative Liaison



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors met at its regularly scheduled meeting on Tuesday, October 15, 2013 at 7:02 p.m. at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Ms. Melissa Mauer, Physical Therapist, and the IU students in the Afton Elementary School, Pennsbury School District.

ROLL CALL

ATTENDANCE:

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Patricia Sexton, Vice President (Council Rock)
Mrs. Pamela Strange (Bensalem Township)
Mr. Stephen Corr (Central Bucks)
Mr. John DeWilde (Morrisville)
Mrs. Carol Clemens (Palisades)
Mr. Christopher Cridge (Pennsbury)
Mrs. Fern Strunk (Quakertown)

ABSENT:

Members

Mr. Charles Groff (Bristol Borough)
Mrs. Helen Cini (Bristol Township)
Mrs. Susan Cummings (Neshaminy)
Mr. Kurt Zander (New Hope/Solebury)
Dr. Peter Yarnell (Pennridge)

OFFICERS:

Executive Director

Assistant Executive Director

Treasurer

Secretary

Dr. Barry J. Galasso

Dr. Michael Masko

Mrs. Wendy L. Macauley (absent)

Mrs. Elizabeth Bittenmaster

PRESENTATION: Ms. JoAnn Perotti provided a presentation on the 2013-2014 BCIU #22 Comprehensive Planning.

SPECIAL EDUCATION MINI REPORT - Ms. Diane Paul provided the mini report with Ms. Peggy Hoffman, Supervisor, presenting an overview on Occupational Therapy & Physical Therapy in the Educational Environment.

PROGRAMS & SERVICES MINI REPORT - Dr. Mike Masko provided the mini report on the Act 126-Child Abuse Recognition and Reporting Training.

GOOD NEWS Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION - Two representatives from the Teachers Education Association were in the audience and thanked the Board for their support.

Upon a motion by Mr. Stephen Corr, seconded by Mr. Christopher Cridge, and passed by unanimous voice vote by eight (8) Board Members, the Board approved items 1 – 26 (excluding item 11 which was pulled for a roll-call vote).

APPROVAL OF MINUTES

Approved the September 17, 2013 Board Meeting minutes. (Refer to minutes in October 15, 2013 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2013 through September 30, 2013. (Refer to report in October 15, 2013 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of September 2013. (Refer to report in October 15, 2013 Board Agenda).

APPROVAL OF BUDGET REVISION

Approved the following Budget Revision: 2012-2013 Act 89 Nonpublic Schools in the amount of \$4,746,924. (Refer to report in October 15, 2013 Board Agenda).

APPROVAL OF BUDGETS

Approved the following Budgets: 2013-2014 Bucks County Drug & Alcohol Commission (BCDAC) Gambling Prevention budget for the period of July 1, 2013 to June 30, 2014 in the amount of \$20,740; and the 2013-2014 Act 30 Private Residential Rehabilitative Institution

budget for the period of July 1, 2013 to June 30, 2014 in the amount of \$1,000,000. (Refer to report in October 15, 2013 Board Agenda).

APPROVAL OF GENERAL FUND AND SPECIAL REVENUE FUND TRANSERS

Approved the General Fund and Special Revenue Fund Transfers for September 2013 in the total amount of \$161,500. (Refer to report in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the continuation of Agreement with Neshaminy School District and TODAY, Inc. for the 2013-2014 school year for the amount of \$138,125. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF SETTLEMENT AGREEMENT

Approved the Early Childhood Settlement Agreement for the 2013-2014 School Year for an estimated amount of \$9,794.75. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Early Childhood Services Provider Agreements for the period of July 1, 2013 through June 30, 2014 for a total amount of \$1,241,899. (Refer to Agreements in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the 2013-2014 Title I Non Public Remedial Reading Instruction Contracts with Bristol Township, Neshaminy, Pennridge and Quakertown School Districts for the period of August 31, 2013 to June 30, 2014 for a total amount of \$61,043.17. (Refer to Agreements in October 15, 2013 Board Agenda).

Upon a motion by Mr. Stephen Corr, seconded by Mr. Christopher Cridge, and passed by unanimous voice vote of eight (8) Board Members, to have a roll call vote for the motion to appoint Paula Harland as Board Treasurer of the Bucks County Intermediate Unit #22.

Upon a motion by Mrs. Patty Sexton, seconded by Mr. Christopher Cridge, and passed by unanimous roll call vote of eight (8) Board Members, the Board approved the following motion:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mrs. Pamela Strange	Y
Mrs. Patricia Sexton, VP	Y	Mrs. Fern Strunk	Y
Mrs. Carol Clemens	Y	Mr. John DeWilde	Y
Mr. Christopher Cridge	Y	Mr. Stephen Corr	Y

APPROVAL OF BOARD TREASURER APPOINTMENT (Item 11)

Approved the Appointment of Paula Harland as Board Treasurer of the Bucks County Intermediate Unit #22 Board of School Directors effective November 1, 2013 to fulfill the unexpired 2013-2014 term.

Dr. Galasso asked for the minutes to reflect Wendy Macauley's tremendous contribution to the IU and that she will be honored at the November 19, 2013 Board Meeting.

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following contracts and purchases for the month of October 2013:

Vendor	Description	Budget	Amount
<u>Contracts</u>			
Julie Eastburn	Presenter Fee for Two (2) Courses on October 10 & November 7, 2013 @ \$375.00 per Course	Federal Programs	\$750.00
Greenwood Publishing Group, Inc.	Presenter Fee for One (1) Course on May 1, 2014	Local In-Service	7,000.00
Dr. George Mehler	Presenter Fee for One (1) Course on October 8, 2013	Federal Programs	600.00
Lenore O'Donnell	Presenter Fee for One (1) Course on November 13, 2013	Federal Programs	325.00
Angela Watters	Presenter Fee for Four (4) Courses on October 22 & December 5, 2013 and March 5 & April 2, 2014	Federal Programs	<u>1,900.00</u>
		Sub-Total	\$10,575.00
<u>Purchases</u>			
Dell Computers	Eight (8) Dell Latitude Laptop Computers, Model 6430u	Capital Projects	\$12,632.00
ePlus	One (1) Year of Updates for Barracuda Message Archiver	Technology Services	12,532.00
ePlus	Additional Computer Supplies per Co-Stars Pricing	Technology Services	20,000.00
		Sub-Total:	<u>45,164.00</u>
		Grand Total:	<u>\$55,739.00</u>

APPROVAL OF AGREEMENT

Approved the Agreement with Jennifer Rich for consulting services for the Bristol Township School District Keystones of Opportunity Grant, contingent upon the Bristol Township School District receiving final approval from the Pennsylvania Department of Education for the Keystones of Opportunity Grant funding for the period of September 1, 2013 to September 30, 2014 for an amount of \$400 per day for services as requested and approved by the Director of Teaching, Learning and Staff Development not to exceed \$30,000. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Marybeth Newberry for consulting services for the Bristol Township School District Keystones of Opportunity Grant, contingent upon the Bristol Township School District receiving final approval from the Pennsylvania Department of Education for the Keystones of Opportunity Grant funding for the period of September 1, 2013 to September 30, 2014 for an amount of \$400 per day for services as requested and approved by the Director of Teaching, Learning and Staff Development not to exceed \$40,000. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Literacy Resources, LLC for consulting services for the Bristol Township School District Keystones of Opportunity Grant, contingent upon the Bristol Township School District receiving final approval from the Pennsylvania Department of Education for the Keystones of Opportunity Grant funding for the period of September 1, 2013 to September 30, 2014 for an amount of \$400 per day for services as requested and approved by the Director of Teaching, Learning and Staff Development not to exceed \$30,000. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Geisel Education Consultant, LLC for consulting services for the Bristol Township School District Keystones of Opportunity Grant, contingent upon the Bristol Township School District receiving final approval from the Pennsylvania Department of Education for the Keystones of Opportunity Grant funding for the period of September 1, 2013 to September 30, 2014 for an amount of \$400 per day for services as requested and approved by the Director of Teaching, Learning and Staff Development not to exceed \$30,000. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with A Fishman Consulting, LLC for consulting services for the period of September 1, 2013 to June 30, 2014 in an amount not to exceed \$10,000. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Special Education Contract with an Out-of-County School District for the period of July 1, 2013 through June 30, 2014 for a revenue amount of \$57,174. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF BUCKS COUNTY COOPERATIVE PURCHASING GROUP BID

Approved the Bucks County Cooperative Purchasing Group Bid #13-009 for Groceries for the period of October 1, 2013 through September 30, 2014 in the amount of \$324,196.48 to the following recommended vendors:

Vendors recommended for award

Kast Distributors, Inc.	\$297,062.33
Nardone Bros. Baking Co., Inc.	27,134.15

APPROVAL OF FIRST READING OF POLICY

Approved the First Reading of the Revised Board Policy #6175 - Procurement Cards. (Refer to Policy in October 15, 2013 Board Agenda).

APPROVAL OF INTRODUCTORY READING OF POLICY

Approved the Introductory Reading of the Revised Board Policy #1030 - Board Members Term of Office. (Refer to Policy in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Quakertown Community School District for the Bucks County IU #22 to provide three professional "teacher" coaches from July 1, 2013 through June 30, 2014 at the rate of \$91.00 per hour per coach. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Alternative Education Services Agreement, First Amendment, with Ombudsman Educational Services for the 2012-2013 school year in the amount of \$695,357, with two (2) one-year options: for the 2013-2014 school year in the amount of \$716,272 and for the 2014-2015 school year in the estimated amount of \$762,588 with all other provisions of the agreement approved August 21, 2012 shall remain in full force and effect. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Special Education Private Provider Agreements for the period of July 1, 2013 through June 30, 2014 in the amount of \$70,000. (Refer to Agreements in October 15, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Centennial School District for the Bucks County IU #22 to provide an LEA Consultant for the period of September 1, 2013 through September 1, 2014 at a rate of \$99.96 per hour. (Refer to Agreement in October 15, 2013 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (a through g) for October 2013 (Refer to attached confidential report dated October 15, 2013).

INFORMATION ITEMS –

- (1) Transportation Contracts for the Summer 2013 Program.
- (2) Mr. Jack Brady provided a legislative update and handout.

OLD BUSINESS – None

NEW BUSINESS –

Upon a motion by Mr. Christopher Cridge, seconded by Mr. Stephen Corr, and passed by unanimous voice vote of eight (8) Board Members, the Board agreed to adjourn for Executive Session at 7:50 p.m.

EXECUTIVE SESSION – The Board adjourned to discuss the IU Transition/Administrative Reorganization Plan.

Upon a motion by Mrs. Fern Strunk, seconded by Mr. Stephen Corr, and passed by unanimous voice vote of eight (8) Board Members, the Board agreed to reconvene to public meeting from Executive Session at 8:20 p.m.

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Carol Clemens, and passed by unanimous roll call vote of eight (8) Board Members, the Board approved the following motion:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mrs. Pamela Strange	Y
Mrs. Patricia Sexton, VP	Y	Mrs. Fern Strunk	Y
Mrs. Carol Clemens	Y	Mr. John DeWilde	Y
Mr. Christopher Cridge	Y	Mr. Stephen Corr	Y

APPROVAL OF PROPOSED IU TRANSITION/ADMINISTRATIVE REORGANIZATION PLAN

Approved the following new IU Administrative positions:

- (1) Deputy Executive Director – Dr. Mike Masko to take on this position effective January 1, 2014
- (2) Assistant Executive Director for Educational Services – position to be posted for applications
- (3) Assistant Executive Director for Operations and In-House Legal Counsel – position to be posted for applications

PUBLIC PARTICIPATION None

Upon a motion by Mr. Stephen Corr, seconded by Mrs. Fern Strunk, and passed by unanimous voice vote of eight (8) Board Members, the Board agreed to adjourn the meeting.

ADJOURNMENT

The meeting adjourned at 8:21 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of School Directors is: Tuesday, November 19, 2013 at 7:00 p.m. at the Tawanka Learning Center, 20155 Brownsville Road, Langhorne, PA.

Elizabeth Bittenmaster

Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
October 14, 2013

- I. The regular meeting of the MBIT Executive Council was convened on Monday, October 14, 2013, at 5:30 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Ms. Katherine Driban, Centennial S.D.
Dr. Bill Foster, Council Rock S.D.
Mr. John Gamble, Central Bucks S.D.
Mrs. Betty Huf, Centennial S.D.
Mr. Joseph Jagelka, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D.

Absent

Mrs. Bernadette Heenan, Council Rock S.D.
Mrs. Kelly Unger, Central Bucks S.D.
Mr. John Vaughn, New Hope Solebury S.D.

Others in Attendance:

Dr. Raymond Boccuti, MBIT Superintendent of Record, New Hope-Solebury S.D.
Mrs. Denise Dohoney, Assistant Director
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loiacono, Director of Facility Operations
Mrs. Stacy Pakula, Career and Technical Education Supervisor
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager

- II. Guest at the meeting was Mr. Bradley Rosenau, Commercial Art and Design Teacher/Middle Bucks Education Association President.
- III. Mr. Gamble reported that the students are back into the swing of things. Our multimedia students have been seen around campus studying photography, our landscaping students have mulched and cleaned up our campus gardens, and our automotive students hosted the second annual Auto Fest on September 28th.

Aspirations, our student operated restaurant, opens to the public the week of October 21st and Salon Extreme opens to the public the following week.

Mr. Gamble concluded his report by noting that our adult evening school classes have begun. The fall semester offers courses in automotive, carpentry, technology, electrical, machining, welding, drafting, dental assistant and more. Our adult classes provide instruction in current technologies, opportunities for a new career, update skills, or earn industry certifications.

- IV. Mrs. Huf said she attended the OAC dinner last week and it was marvelous. She sat with visitors from Temple that are enrolled in the program to become Career and Technical Education Directors. She complimented the staff and students and said the food was excellent and it was a great evening.

Ms. Driban stated it was great to see that we had six students attend Free Enterprise Week and she would love to hear a little more about what they did at the event. She loves the Kiss a Pig event and hopes a video can be posted with a link sent to the Council. Ms. Driban also thanked the staff for the new format of the Social Media Feedback report. She said it was great and found it very helpful.

- V. Ms. Driban moved, Mrs. Huf seconded, passed 5 ayes, 0 nays, and 1 abstention (Mr. Gamble did not attend the meeting) to approve the minutes of the September 9, 2013 meeting. Attachment 1 (pg. 1-1)

- VI. Routine Business:

A. Administrative Report

1. Mrs. Dohoney provided a report on the October 1, 2013 enrollment. This information included overall enrollment, enrollment by district, adult day program enrollment, a historical perspective, growth at the districts and MBIT, enrollment trends, special education enrollment and enrollment by race and gender.

Highlights included that 835 students are enrolled at MBIT, which represents a 1.4% increase over last year. We have a 46.7% Special Education population and there are 12 adult day students. Attachment 2 (pg. 2-1)

Discussion included that there is one student from the Neshaminy School District that attends here and is in the BCIU Voyages Program. This program is for intense learning support students. They spend a part of their time in the career and technical program with a modified plan and the balance of their time in a classroom learning academics that relate to their trade.

2. Mrs. Strouse explained that Comprehensive Planning is what has replaced the Strategic Plan. We are a part of Phase 2 and started this process last school year. The plan has been posted on our website for 30 days as is required by PDE. We did not receive any comments from the public regarding our plan. The Executive Council is being asked to approve a motion to accept the plan and then it will be filed with the Department of Education. If they accept the plan, it will be implemented in July of 2014. Mrs. Strouse added that she is currently working on an additional strategic plan to compliment the Comprehensive Plan.

Mrs. Strouse reviewed the members that participated on the steering committee as well as the goals, strategies and actions plans to accomplish the goals. The goals are to enhance student achievement, provide support to students academically at-risk and to provide access to technology resources.

The strategies developed to enhance student achievement include to completely align all technical curriculum with SAS academic standards, develop a professional development plan that supports implementation of SAS and impacts student achievement and investigate on-line learning opportunities for students using resources from the PDE SAS website.

The strategies for supporting students academically at risk include enhance the system for identifying and monitoring students academically at-risk, develop interventions to remediate skill deficits and prepare students for high stake assessments.

Finally, the strategies to provide access to technology resources include provide staff, students, and other stakeholders with more technology resources to enhance communication, implement changes to the infrastructure to support BYOD/BYOT initiatives and determine the need and specifications of implementing a cloud computing platform. Attachment 3 (pg. 3-1)

Discussion included that the PDE SAS website is a resource for different types of teaching and learning resources. The Career and Technical schools have been using standard aligned curriculum for a long time. The high schools and elementary schools are starting to move towards standard aligned curriculum. It is a site they are trying to get teachers, students and administrators to use as a central hub for different types of curriculum and learning tools.

Dr. Boccuti added that he believes the SAS website was originally put up when Pennsylvania was deciding to go to PA Common Core rather than National Common Core. It is a helpful website for educators in reference to redesigning and realigning curriculum. Anyone can get on it, including parents and students and educators use it all the time.

There was a discussion on what effect the high special education population may have in the programs. Mrs. Strouse noted regardless of our special education population the students are being successful here. If a student has an IEP, the support they need is very varied. Our programs are competency based and the students work at their own pace. Dr. Boccuti added that the IEP teams at the home school have to decide the most appropriate way to accommodate the child. The team has to first say that MBIT is an appropriate placement for the student. It is a collaborative process between MBIT and the sending district. If there is a problem, we can reconvene the IEP team at any time and revisit it. There are many students that have an IEP but their needs may not even present in their program here at MBIT because it is so individualized. That is where the sending district and MBIT work together.

There was a question if our infrastructure can handle BYOD or BYOT. Mr. Loiacono noted that our infrastructure in place can support BYOD or BYOT. It will increase traffic across the system. The Guest LAN has been adjusted so it doesn't interfere with our business critical operation. It was also mentioned that you can lock down certain things on our Wi-Fi, but you can't lock down 3G and 4G on individual devices.

- B. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 4 (pg. 4-1)

C. Committee Reports

1. Dr. Boccuti, Superintendent and Chairperson of the Professional Advisory Council discussed Comprehensive Planning and said he agrees it is a whole different process than the former strategic plan and feels it is much more connected. He discussed the process and their plan and said there are aspects that he likes much better. Dr. Boccuti also spoke about the three areas they chose; curriculum, instruction and professional development, ground breaking technology and facilities grounds, a sort of campus revitalization. They are all connected and the action plans work together. Attachment 5 (pg. 5-1)

Dr. Bocutti left the meeting at 6:05 PM to attend another meeting.

2. Mrs. Bernadette Heenan, Chairperson was not present and Mr. Gamble asked that the packet be referred to for the report. Attachment 6 (pg.6-1)
3. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, October 1, 2013 at 5:15 PM was cancelled. Mrs. Betty Huf, Chairperson. Attachment 7 (pg. 7-1)
4. Ms. Katherine Driban, Chairperson of the Finance Committee said to see the minutes for the report. Attachment 8 (pg. 8-1)

- D. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Cash Payments Report for September. Attachment 9 (pg. 9-1)

- E. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Treasurer's Report for August. Attachment 10 (pg. 10-1)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify the part-time employment of Eric Walder, student in Networking and Operating Systems Security, to work in a co-op position as a Computer Support Technician for Information Technology, at a rate of \$9.00/hour, effective September 4, 2013.

2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify the part-time employment of Alysén Doyle, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$9.00/hour, effective October 7, 2013.
3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the employment of Ronald Hungarter, as short-term Substitute Teacher in the Construction Carpentry program, effective October 14, 2013, at a daily rate of \$385.00, with statutory benefits.
4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to provide Jeanise Dimitri, Adult Education and Organizational Advancement Administrative Assistant with a stipend in the amount of \$2,259 to be paid for additional job responsibilities and duties during the Leave of Absence of the Adult Education Coordinator, effective October 17, 2013.
5. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify employment of the additional fall 2013 Adult Evening School staff.
Attachment 11 (pg. 11-1)

B. Policies

1. FIRST READING

Ms. Driban moved, Mrs. Huf seconded, passed unanimously to accept for first reading the following revised Administrative Regulations. Attachment 12 (pg. 12-1)

- a. Revised Administrative Regulation 335.1-R – Family and Medical Leaves – Eligibility/Types of Leaves in the Administrative Employees Section.
- b. Revised Administrative Regulation 435.1-R – Family and Medical Leave – Eligibility/Types of Leaves in the Professional Employees Section.
- c. Revised Administrative Regulation 535.1-R – Family and Medical Leave – Eligibility/Types of Leaves in the Classified Employees Section.

2. ADOPTION

Ms. Driban moved, Mrs. Huf seconded, passed unanimously to accept for adoption the following revised Board Policies. Attachment 13 (pg. 13-1):

- a. Revised Policy No. 335.1 – Family and Medical Leave – Administrative Employees Section
- b. Revised Policy No. 435.1 – Family and Medical Leave – Professional Employees Section.
- c. Revised Policy No. 535.1 – Family and Medical Leave – Classified Employees Section.

3. APPROVE POLICY LANGUAGE REVISION

Ms. Driban moved, Mrs. Huf seconded, passed unanimously to accept for adoption revised Board Policy No. 222, Smoking, in the Pupils Section. Attachment A (pg. A-1)

It was asked if there was also a smoking policy for staff and Mrs. Strouse said that there was.

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the proposed additional and out of state field trips for the 2013-14 school year. Attachment 14 (pg. 14-1)

2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to accept the Pennsylvania Department of Education Supplemental CTE Grant in the amount of \$34,774.86 to be used to purchase the equipment listed below and to adjust the 2013-2014 budget to include said grant. Attachment 15 (pg. 15-1)

Multimedia	Camera Dolly System
Public Safety	Ferno Ambulance Cot
Public Safety	Motorola Digital Communication Radios
Welding	Hypertherm Powermax Plasma System

3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to accept the donation from the Buxmont Chapter of the Pennsylvania Society of Tax and Accounting Professionals, in the amount of \$3,254.70, to specifically be used for the purchase of 5 iPads with cases, for the Administrative Sciences and Business Technology program. Attachment 16 (pg. 16-1)
4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Affiliation Agreement between Abington Memorial Hospital and Middle Bucks Institute of Technology, to provide clinical experiences to our Health Science students. Attachment 17 (pg. 17-1)
5. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Agreement between Comcast of Southeast Pennsylvania, LLC, and Middle Bucks Institute of Technology. Attachment 18 (pg. 18-1)
6. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the Agreement between Arrow Enterprise Computing Solutions, Inc. and Middle Bucks Institute of Technology for Adobe Certified Associate Classroom Licenses from Certiport. Attachment 19 (pg. 19-1)

7. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve offering online training through Global Compliance Network for the 2013-2014 school year at the cost of \$700.00 with additional charge of \$1.50 per employee for required Act 126 child abuse training. Attachment 20 (pg. 20-1)
 8. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the "Bucks County School Intermediate Unit #22 Microsoft Server Product Purchasing Group Agreement" between the BCIU and MBIT for a 3-year period beginning in November 2013 through November 2016. Attachment 21 (pg. 21-1)
 9. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to authorize the Administrative Director or Business Manager to execute 60 month \$1 buy-out lease at a monthly cost of \$396 with NMFG Financial Services, Inc. for a new Yale GC/GP050LX forklift truck. Attachment 22 (pg. 22-1)
 10. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to appoint Tyco Integrated Security to provide central station monitoring of burglary and fire alarm systems for a 60 month period with initial investment of \$1,600 for installation of proprietary equipment and monthly cost of \$545.84. Attachment 23 (pg. 23-1)
 11. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to appoint Reuter Hanney as the Engineer of Record for the transformer replacement project.
 12. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to appoint TD Bank to provide merchant services for purpose of processing credit and debit card transactions for Adult Education registrations and production live work and program fees. Attachment 24 (pg. 24-1)
 13. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the 2013 – 2016 Middle Bucks Institute of Technology Comprehensive Plan. Attachment 3 (pg. 3-1)
- VIII. Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to adjourn the October 14, 2013 meeting of the MBIT Executive Council at 6:10 PM.

An Executive Session was held directly after the public meeting to discuss a Personnel matter.

Respectfully submitted,

Roberta Jackiewicz
Assistant Secretary

The Central Bucks Board of School Directors will hold its regular public Board meetings for calendar year 2014 on the second and fourth Tuesday of the month at the Central Bucks Educational Services Center, 16 Welden Drive, Doylestown, PA., beginning at 7:30 p.m. For the months of July, August, November, and December there will be just one Board meeting each month scheduled. The Monday, December 1, 2014 meeting will be a combined Reorganization and Regular Board meeting and will begin at 7:00 p.m.

The dates of the meetings are as follows:

2014 BOARD MEETINGS

Tuesday, January 14, 2014
Tuesday, January 28, 2014

Tuesday, February 11, 2014
Tuesday, February 25, 2014

Tuesday, March 11, 2014
Tuesday, March 25, 2014

Tuesday, April 8, 2014
Tuesday, April 22, 2014

Tuesday, May 13, 2014
Tuesday, May 27, 2014

Tuesday, June 10, 2014
Tuesday, June 24, 2014

Tuesday, July 22, 2014

Tuesday, August 26, 2014

Tuesday, September 9, 2014
Tuesday, September 23, 2014

Tuesday, October 14, 2014
Tuesday, October 28, 2014

Tuesday, November 11, 2014

Monday, December 1, 2014 (7:00 p.m.)